



**PURCHASE ORDER**  
DSWD MIMAROPA Region  
Entity Name

Supplier : <b>PONCE DE LEON GARDEN RESORT</b>	P.O. No. : <b>2022-06-0475</b>
Address : <u>117F Ponce De Leon Rd. Brgy. San Pedro, PPC, Palawan</u>	Date : <b>June 14, 2022</b>
TIN : <b>008-812-402-000</b>	Mode of Procurement : <b>SVP</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : <b>Puerto Princesa City, Palawan</b>	Delivery Term : <b>FOB Destination</b>
Date of Delivery : <b>June 17, 2022, August 29, 2022, November 7, 2022</b>	Payment Term : <b>15-30 days upon final inspection</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	<b>Catering Service for 3 Meetings</b> <b>SWADT Palawan 2022 2nd - 4th Quarterly Meeting.</b> <b>Venue:</b> Puerto Princesa City, Palawan <b>Dates:</b> June 17, 2022 August 29, 2022 November 7, 2022  <b>Type and Time of serving</b> Meals: Managed Buffet Lunch-Soup, Rice, 1 Vegetable dish, 2 Meat dish, Fruit dessert No artificial flavored drinks  AM snack: 10:00 AM PM snack: 3:00 PM Lunch: 12:00 NN  <b>Arrangement:</b> Complimentary use of function room No pillars in the middle of the room & spacious for the activities Complimentary use of Audio visual and banquet facilities, Projector, LCD / White screen, Rostrum, Sound system, 4 Wireless microphones, Audio jack, White board with markers and erasers, Extension cord. Free flowing coffee and tea at the function Free use of WiFi Internet Stand by attendant.  ***nothing follows***  <b>Approved Budget Cost: Php 51,000.00</b> Prepared by: Cathy Victorio	34  30 guaranteed pax	495.00	50,490.00
				<b>TOTAL</b>	<b>50,490.00</b>

(Total Amount in Words) **Fifty Thousand Four Hundred Ninety Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: \_\_\_\_\_ Very truly yours,  
 Signature over Printed Name of Supplier **FERNANDO R. DE VILLAR, JR. CESO III**  
 Signature over Printed Name of Authorized Official  
**Regional Director** *[Signature]*

Date \_\_\_\_\_

Fund Cluster : <b>1</b> Funds Available : <b>₱ 50,490.00</b>   <b>DANILYN T. GALAN</b> Signature over Printed Name of Chief Accountant/Head of Accounting AO IV, OIC-Accounting Section Head	ORS/BURS No. : <u>02-101101-22-06-2523</u> Date of the ORS/BURS : <u>June 15, 2022</u> Amount : <u>50,490.00</u>
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## NOTICE OF AWARD

June 14, 2022

**ROSEL CALENDACION**

Authorized Representative  
PONCE DE LEON GARDEN RESORT  
117F Ponce De Leon Rd. Brgy. San Pedro, PPC,  
Palawan

Dear Ms. Calendacion:

We are pleased to inform you that the RFQ No. 2022-05-0579 for the Catering Service for SWADT Palawan 2022 2nd - 4th Quarter is hereby awarded to you as the Bidder with the Lowest Calculated Responsive Bid at a Contract Price equivalent to Fifty Thousand Four Hundred Ninety Pesos Only (Php 50,490.00).

You are therefore required to comply with the Terms and Conditions stated in the PO No.2022-06-0475 from the receipt of this Notice of Award.

Please signify your conformity by signing below and transmitting a signed copy to us.

Very truly yours,

  
FERNANDO R. DE VILLA, JR. CESO III  
Regional Director  
Head of the Procuring Entity

Conforme:

\_\_\_\_\_  
(Signature over Printed Name of Bidder's Authorized Representative)

**PONCE DE LEON GARDEN RESORT**

Date: \_\_\_\_\_